

**NOTICE OF  
SPECIAL GENERAL MEETING  
OF THE  
VICTORIAN AUTOMOTIVE CHAMBER OF COMMERCE (VACC)  
ABN 63 009 478 209**

**AT 5.00PM ON WEDNESDAY, 22 NOVEMBER 2023**

**VACC House, 650 Victoria Street, North Melbourne VIC 3051  
or via Zoom**

**Registration to attend the meeting will be required due to its electronic voting format.  
Select your preference here:**

**Click here to register  
to attend the meeting  
in person**

**Click here to register  
to attend the meeting  
online**

**Business of meeting**

To:

**Make alteration to the Rules / Constitution:**

In accordance with Rule 42(b) of the VACC Rules, Members are to consider and vote on proposed alterations to the VACC Constitution.

The proposed alterations to the VACC Constitution are summarised as follows:

- A. Insert an ability at clause 10 (Governance of Divisions and Affiliated Associations) to enable the following elections to be conducted by electronic means:
  - a. a position on a Divisional Executive Committee.
  - b. the positions of chairman and vice chairman of a Divisional Executive Committee;
  - c. the nominee of the Division for a position on the Executive Board; and
  - d. the position of IPC Representative/s on the Industry Policy Council
- B. Rename and make consequential changes to clause 32 (Executive Board Elections) to limit the provision to elections of the Executive Board (facilitated by the AEC)
- C. Consequential changes to clause 16 (Ballot Participation), clause 18 (Election of Executive Board) and clause 26 (Elections of Industry Policy Council)
- D. Address ambiguity raised by AEC at clause 18 (Election of Executive Board) to clarify that each Division is entitled to one nomination for a position on the Executive Board.
- E. Address ambiguity at clause 21 (Vacancy on the Executive Board) to clarify that vacancies may be filled at the absolute discretion of the Executive Board where the unexpired portion of the term does not exceed three-quarters of the term, and by election otherwise.
- F. Address ambiguity raised by AEC at amended clause 32(u) by clarifying that a ballot for the Executive Board election may not be opened until the close of the poll, other than for the purpose of receiving ballots.
- G. Insert new clauses 40 (Committees) and 41 (By-Laws) to enable the Executive Board to delegate powers to Committees and establish by-laws.
- H. Consequential and/or miscellaneous changes:
  - a. amend title to “Constitution of the Victorian Automotive Chamber of Commerce”
  - b. insert definitions for “Association Appointed Assistant Returning Officer” and “Association Appointed Returning Officer” for non-AEC facilitated elections and other consequential changes in clause 1(e)
  - c. replacement of references to “these Rules” with “this Constitution”
  - d. removal of references to “facsimile”; replacement of “he/she” with “they”; removal of duplicated sub-clause at sub-clause 24(l); and updating of cross-references.

**By Order of the Secretary**  
**Mr Craig Beruldsen**

**Important documents** - please click the links below to read details

1. [Special General Meeting Proxy Form](#)
2. [Background notes to alteration of Constitution](#)
3. [VACC Constitution proposed changes marked](#)
4. [VACC Constitution with proposed changes unmarked](#) (clean copy)
5. [Instructions on how to register and participate in person](#)
6. [Instructions on how to register and participate via zoom](#)

This is the Notice for the 22 November **5.00pm Special General Meeting (SGM)**. Shortly you will receive a similar notice for the 22 November 5.30pm Annual General Meeting that comes after the Special General Meeting. If you wish to attend both meetings, you will need to register for them separately.